

# Garbutt Construction Company

## MEETING MINUTES

P.O. Box 712

No. 82009

Dublin, GA 31040

Phone: 478 - 272- 4410

Fax: 478-275-0642

**PROJECT TITLE:** New College Renovation

**MEETING DATE:** 8/20/2009

**LOCATION:** Jobsite

**SUBJECT:** Jobsite Meeting Minutes

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	AM	Adam McEachern	Garbutt Construction Company
N	CG	Charlie Garbutt	Garbutt Construction Company
N	DS	Danny Sniff	The University of Georgia
Y	EH	Ernest Lee	Garbutt Construction Company
N	EG	Erv Garrison	The University of Georgia
N	JCG	J Charlie Garbutt	Garbutt Construction Company
Y	JW	Jim Wilson	Wilson and Dawson Architects
Y	LK	LISA KEHOE	Wilson and Dawson Architects
N	NC	Newton Clark	Mock Mechanical & Plumbing
Y	SM	Scott Messer	The University of Georgia
Y	SM	Sean Moxley	Garbutt Construction Company

ITEM	STATUS	STARTED	DUE	BALL IN COURT
00006	OLD	5/28/2009		WD LK

Ernest asked if the testing agencies have been selected. Lisa said they have not. She stated that they would be selected as soon as possible. 06/04/09 NO UPDATE 06/11/09 Scott stated he would select the agencies. Jim to get special inspection report. 07/16/09 JIM STATED THAT HE WOULD GET THIS AS SOON AS POSSIBLE. 8/20/09 Scott stated that he would send contact information for Geo Hydro to Ernest Lee.

00011	OLD	6/9/2009		WD LK
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During the building walkthrough, there was a discussion regarding the potential floor prep possibilities. A luan underlayment was discussed as a possibility as well as floor prep. No decision was made. Luan underlayment is not included in the work scope as it stands. 07/16/09 SCOTT MESSER WILL MAKE CARPET SELECTION. CARPET WORK CATEGORY WILL THEN BE PUT OUT FOR BID. 8/20/09 Garbutt was informed that the carpet selection was still an ongoing process and a carpet selection has not been made as of this time.

00014	OLD	6/18/2009		WD JW
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Jim Wilson discussed having to fire rate the hall floor to meet the 2 hr fire wall in the hall. He stated he would provide a drawing. 07/16/09 JIM WILSON WILL MEET WITH RON KERN TO DISCUSS. 8/20/09 Jim stated that he will try to meet with Ron Kern if he can schedule a meeting.

00016	CLO	6/18/2009		MOCK NC
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Newton discussed the issues with the HVAC equipment / specs. He stated that if he was selected he would want to meet with the physical plant and Scott to discuss exactly what their expectations were vs. what is in the specs. 07/16/09 SEAN WILL HAVE NEWTON CONTACT TOM BRANCH. LISA WILL SEND NEWTON CAD BACKGROUNDS.

00017	OLD	6/18/2009		WD JW
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There was a discussion regarding the removal of the new chimneys. Jim and Scott agreed to remove the new chimneys. Jim stated that he would select a spot for the pipe vents. 8/20/09 Jim stated that the pipe should be run out the existing chimneys. Garbutt construction is to investigate if there is space in the chimney to do this.

00018	OLD	6/18/2009		ATS JA
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There was a discussion concerning the use of the lime based Lahabra stucco. It was also decided not to price ventilation system, but to go with the base bid of removing the existing stucco and applying directly to the old brick substrate. A spot on the North end of the building was selected to do a 2' x 2' mock up to check the strength of the old brick. This will be done next week by Adams Tile & Stucco and will be checked in 4-5 days. 07/16/09 SEAN STATED HE WOULD GET PARXLAHABRA & ADAMS TILE & STUCCO IN TOUCH WITH JIM TO DISCUSS POSSIBLE OPTIONS. 8/20/09 Jim stated he was going to work directly with Parax to come up with a revised stucco specification.

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00019	OLD	8/6/2009		
Scott Messer asked about the status of the excavation underneath the entire crawlspace. Danny Sniff stated that he thought it would be approved. Jim Wilson totaled up all costs associated with this activity which came up to approximately \$199,000. Danny stated to round up to \$200,000. 8/20/09 Scott stated to proceed with original scope of work while waiting on approval.				
00020	OLD			UGA SM
UGA proposed the possibility of placing glass in the first floor directly over the existing brick walkway in the basement.8/20/09 APPROVAL STILL PENDING.				
00021	NEW	8/20/2009		WD JW
Jim stated that we would use the existing third layer of wood flooring, patching where necessary, for underlayment for carpet and vinyl installation. In areas where wood flooring is to be installed, the third layer of wood would be removed and new flooring or existing flooring would be used.				
00022	NEW	8/20/2009		
There was a discussion about the possibility of removing the Northern most fireplace foundation and leaving the Southern most fireplace foundation. It may be necessary to remove several feet of the Southern most foundation for plumbing / mechanical pipe installation. Scott Messer was to discuss this with his office.				
00023	NEW	8/20/2009		WD JW
There was a discussion about the possibility of reversing the two interior stairs. It appears this may not be necessary. Jim Wilson is investigating this possibility.				
00024	NEW	8/20/2009		WD JW
There is an apparent conflict between several of the pier column foundations with the existing old brick floor that was discovered during excavation. Jim Wilson is to possibly redesign these column footings in order to avoid damaging the old brick flooring.				
00025	NEW	8/20/2009		WD JW
Ernest Lee stated that until the decisions regarding revising stairwell locations & redesigning pier column footings are finalized, the schedule would be pushed out. He stated that he could proceed with several column footings and possibly some turndown slab footings, but beyond that he needed instruction from the architect how to proceed with stated conflicts.				
00026	NEW	8/20/2009		WD JW
Revision 9 pricing was discussed. Jim expressed concern regarding the structural steel price. Ernest stated that he had reviewed the breakdown of the structural steel price and felt it was legitimate. Jim stated he would evaluate structural steel price himself.				
00027	NEW	8/20/2009		WD JW
Ernest stated that he needed a cap design to be placed on existing masonry walls to place new structural columns. Jim stated he would contact Baku for a drawing.				
00028	NEW	8/20/2009		WD JW
Jim stated the extent of patching existing interior masonry per revision 9 was to be addressed in revision 10.				
00029	NEW	8/20/2009		GARB SM
Sean asked Scott Messer if it would be acceptable to issue a letter of intent to the remaining contractors while the GMP is being processed so they may proceed with the submittal process. Scott stated that he did not see a problem with this.				
00030	NEW	8/20/2009		WD JW
There was a discussion regarding the fire rating of the elevator lobbies. It appears the lobby walls are 2 hr rated while some of the doors & frames are non rated. Jim stated this issue would be addressed in revision 10.				

Prepared By: Garbutt Construction Company

Signed:



Charlie Garbutt

ADAM MCEACHERN

Dated: 8/24/2009