
ITEM	STATUS	STARTED	DUE	BALL IN COURT
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00004	OLD	10/30/2007		
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Ernest Lee asked about the status of Addendum 8 drawings and Fire Marshal Drawings. Barbara Black stated she was compiling drawings from consultants, and the complete package would be issued by the end of next week, 11/9/07.

11/13/07: Barbara Black stated she was waiting on the revised electrical drawings, which she expected to receive by the end of the day. Electronic copies will be forwarded to Macon Prints for reproduction and distribution, along with hard copies of plans and specifications to Chris Bell and GSFIC's review group

11/27/07: Addendum 8 drawings have been issued by SBCH. GSFIC is still reviewing the Fire Marshal drawings. Ernest Lee stated these need to be sent to the project site ASAP since the fire marshal will be visiting the site. The special inspections packet also needs to be sent to the project site (currently held by GSFIC - Paul Shelton).

12/11/07: SBCH has not received anything from GSFIC yet. Greg Nash stated he would check on the status with Paul Shelton. With regard to addendum 8, pricing is due to Garbutt/Christman from subcontractors this week.

1/8/08: Garbutt/Christman submitted Addendum 8 pricing to Barbara Black for review. Robert Davis stated he would schedule a meeting between SBCH and the GSFIC review group to address the remaining outstanding comments with regard to the project drawings.

1/22/08: Barbara submitted the signed special inspections report to GSFIC. Structural and civil comments were addressed; Barbara believes they will be at no cost to the job. Final approval is still needed from GSFIC on a few outstanding issues.

00005	OLD	10/30/2007		
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Mark Bowen noted that a \$20,000 contingency was included in the GMP for items eliminated during the VE process to be put back into the scope of work. Mark stated the dean requested item GB-7 be included in this. Barbara Black stated SBCH would put together a priority list of items to be included. Once this list is established, Garbutt/Christman will provide drop dead dates that a yes or no decision needs to be reached for each item

11/13/07: It was agreed upon that VE items added back into the contract would be done by Change Order. SBCH is in the process of reviewing and re-pricing the furniture list, which will impact the priority list of items to be added back into the job. Barbara Black stated the priority list would be complete by 11/30/07

11/27/07: Barbara Black stated SBCH has been meeting with furniture vendors and is still on target for 11/30/07

12/11/07: Barbara Black stated it appears the furniture can be purchased within the current furniture budget. Items proposed to be added back into the overall scope of work included the 3Form wall, the MDF and acoustic panels, and the glass transoms in the kinesiology lab. SBCH and GC&SU will submit a list to Garbutt/Christman of items to be added back in and funded by owner contingency

1/8/08: After the GMP is executed, SBCH and GC&SU will generate a list of items the users would like to have added back into the project. Rob stated all user requested changes should be submitted to GSFIC for approval and GSFIC will issue an incumbrance record to Garbutt/Christman for pricing.

1/22/08: Now that the GMP is executed, SBCH and GC&SU will submit a final list of items to be added back into the job. Sean Moxley mentioned that Garbutt/Christman will be re-pricing the installation of the 3Form wall.

00015	OLD			
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The fire protection shop drawings are still under review from the state. Greg Nash and Barbara Black stated Delta Fire Protection could not begin any work until the drawings are approved by the state and returned.

12/11/07: The team is still awaiting the return of the drawings. Greg Nash stated he would follow up with their status.

1/8/08: Delta Fire Protection has confirmed receipt of the approved drawings from the state. Garbutt/Christman will follow up and provide a copy of the approved drawings to GC&SU and SBCH along with keeping a copy on site.

1/22/08: Delta Fire Protection had resubmitted their fire protection drawings to GSFIC based on 3 comments from the original submission. Andrew Morton stated it may not have been necessary to resubmit the drawings. Garbutt/Christman will confirm with DFP why they resubmitted. Once the final drawings are received, Garbutt/Christman will make copies for all parties.

00018	OLD			
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Rex Pless reviewed the existing footings in the Parks crawl space (RFI 93). Garbutt/Christman will provide confirmation from Mock Mechanical whether the floor at the west end of mechanical room P001 can be raised. Sketches will be issued to address both mechanical room P001 and pump room P004

1/22/08: A sketch was issued addressing the footing elevation discrepancy in room P001. More information is required from Garbutt/Christman regarding the pump room P004. Ernest Lee stated he would submit a sketch this week.

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00021 OLD

The Change Issue Log was distributed at the meeting, and will become an agenda item at each meeting. Change orders #5, 9, and 13 were submitted to Barbara for review. From now on, change orders will be submitted electronically as soon as they are ready and any questions that arise will be addressed at the meetings. Barbara will review pricing from Garbutt/Christman and make a recommendation to GSFIC.

1/22/08: Change issues #4, 11, and 12 were submitted for review. Andrew Morton requested that Garbutt/Christman submit a letter and further backup for change issue #8 relating to added general conditions.

00022 NEW

Sean Moxley stated that Moisture Control would be performing a mat test on the interior retaining wall in Health Sciences. Chris Galopin stated there would be a waterproofing pre-installation conference on Wednesday 1/23/08 at 10:00am to discuss all types of waterproofing on the project. Barbara Black stated she would check to see when site visits would be appropriate for her waterproofing consultant.

00023 CLO

Sean Moxley stated that the majority of work pertaining to the steel window restoration would be performed off-site, and requested that Garbutt/Christman be able to bill for the work while it is ongoing. Andrew Morton stated that as long as pictures were taken and it was clear the windows were for this project, the work could be billed for.

00024 CLO

Barbara Black and Ernest Lee discussed the flashing detail at the Parks Memorial cornice. Chris Galopin stated he would submit an RFI. Ernest noted the cornice elevation varied by up to 3/4" in some places, and Barbara stated this was acceptable since it was not easily recognizable from the ground.

Prepared By: Garbutt/Christman

Signed: _____
Chris Galopin

Dated: 1/23/2008