

PROJECT TITLE: Hendricks Hall

MEETING DATE: 7/7/2009

LOCATION: Hendricks Hall

SUBJECT: Construction Progress Meeting

| DID ATTEND | INITIALS | ATTENDEE NAME | COMPANY NAME |
|------------|----------|--------------------|-----------------------------|
| N | AS | Amilio Santos | Pyramid Remedial |
| N | CH | Calvin Hall | Pyramid Remedial |
| Y | DC2 | David Campbell | Georgia Southern University |
| Y | | David Grover | Miller Painting |
| Y | GW | George Waterman | Garbutt Christman |
| Y | JCG | J. Charlie Garbutt | Garbutt Christman |
| Y | SM | Sean Moxley | Garbutt Christman |
| N | | Victor Santos | Pyrammid Remmedial |

| ITEM | STATUS | STARTED | DUE | BALL IN COURT |
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| 00004 | CLO | 6/2/2009 | | |
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06/02/09: There was a prebid meeting held for the drywall/elevator bid package. Attendees were instructed on items to be included in the scope of work, bid dates, etc. During the walk through there was a question concerning laminating gypsum board to existing concrete ceiling. After the meeting, there was a walk through with Don Cogdell, Gary Mueller, Horuyn, and Marty. The project team decided to replace the laminated GWB with laminated acoustical tile. Sean Moxley stated that we would remove this item from the drywall bid package.

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| 00005 | CLO | 6/2/2009 | | |
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06/02/09: There was a scheduling meeting held with Pyrammid Demolition. During this meeting a call was made to Mike Lotfi with Pyramid to address the outstanding submission of the temporary shoring shop drawings. Mike stated that the drawings are currently being worked on and that they would be submitted to Garbutt/Christman by the end of this week.

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| 00006 | CLO | 6/2/2009 | | |
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06/02/09: There was a 100% CD presentation to the Board of Regents held after the meeting. Gary stated he would upload 100% documents on 6/3/09 to the Christman ftp site for Garbutt/Christman to issue for Bid.

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| 00007 | OPN | 7/2/2009 | | |
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7/7/09 There was a scheduling meeting held with subcontractors currently on site. Miller Painting is currently on site. A three week schedule has been sent to the project team.

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| 00008 | OPN | 7/7/2009 | | |
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7/7/2009 There was a discussion held about the pending change order submitted by Pyramid Remedial at the stair landings. The total cost for the change is \$2,500.00. It was agreed that Pyramid could be scheduled for early next week to remove the remaining floor tile at the stair landings. JCG contacted ATC to schedule their services for the air monitoring.

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| 00009 | OPN | 7/7/2009 | | |
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7/7/09 David with GSU expressed concern with existing windows on campus allowing water infiltration. it was suggested that a watertight test be provided by the window subcontractor. Sean stated that this requirement would be added in an addendum before bid date.

Prepared By: Georgia Southern University

Signed: _____
David Campbell

Dated: 7/7/2009