

621 Academy Ave

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Dublin, GA 31021

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ITEM	STATUS	STARTED	DUE	BALL IN COURT
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00007	OPN	4/9/2009		
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There was a discussion on an alternative detail for the porch fascia as well as the size of the visible caulk joint. Julie requested that the caulk joint is to be no larger than 1/4". Mike with Harrison Contracting agreed that they would be able to control and keep the joint less than 1/4". 4/23/09 MIKE IS TO MAKE A SKETCH OF THE PORCH FASCIA BOARD AND SEND TO JULIE. HE IS TO BASE THE SKETCH ON REPLACING THE DECK BOARDS. 5/7/09 Julie drew up a sketch of this detail and gave it to Harrison for them to do a mock-up so she could approve it. 5/20/09 THE MOCK UP WAS INSPECTED BY JULIE, JOHN, CHARLIE AND DAVID. IT WAS DECIDED THE 1/2" ROUND NOSING WAS NOT GOING TO WORK WELL DUE TO THE UNEVENNESS BOTH HORIZONTAL AND VERTICALLY OF THE PORCH DECKING BOARDS AND THE WAVY APPEARANCE IT WOULD CAUSE AND THE CONCERN THAT IT WOULD BE A WATER TRAP THAT WOULD SOON FACILITATE ROT. TWO NEW SCENARIOS WERE DISCUSSED AND SKETCHED. HARRISON WILL DO TWO NEW MOCK-UPS, ONE WITH A 1/4" ROUND CLOSURE BENEATH THE DECKING AND ON THE FACE OF OF THE FACIA BOARD AND ONE WITH A 1/2" X 4" BOARD AS A CLOSURE PIECE. JULIE WILL INSPECT AT THE NEXT MEETING. 6/3/09 Julie Arnold provided two new details. The one with 1/2" round will be mocked-up. Mike Carr questioned the expense to run the 1/2" round profile for the mock-up. It was decided to run the mock-up with a stock 1/2" round member for inspection of appearances only, but we would run the profile that was sketched if this detail was selected. The second detail will not be mocked-up unless the "Plan A" detail is not selected. 6/17/09 AFTER WE LOOKED AT THE MOCK-UP, WE NOTICED THAT THE HALF ROUND LOOKED SMALLER THAN WHAT THEY WANTED. ROB ASKED IF HARRISON WOULD USE A 1 1/4" HALF ROUND INSTEAD OF A 1". ONCE THIS IS DONE JONATHAN WILL TAKE A PICTURE AND SEND IT TO ROB TO GET IT APPROVED. 6/24/09 John Scott will be doing mock up No. 4 with the 1 1/4", 1/2 round; take a photograph and e-mail it to Rob and Julie. 7/1/09 THE MOCK UP WAS DONE BUT THE HALF ROUND WAS 1/4" TOO BIG. SEAN ASKED DAVID WITH HARRISON TO GET THE RIGHT HALF ROUND AND TO ALSO GET THE FASCIA BOARD MILLED INTO ONE PEICE INSTEAD OF TWO THAT WAS USED IN THE PREVIOUS MOCK UPS. MR. CHARLIE ASKED THAT THIS BE DONE BY OUR NEXT MEETING. 7/8/09 Mike Carr stated that they had complete the mock-up. John stated he would forward the pictures to LAS. Mike stated that he was concern about cuping on 1/2 inch fascia board, Charlie stated we could discuss this with LAS next week. 7/15/09 GET PRICE NO HEART PINE TO MONITOR; LAS TO LOOK AT.

00008	OPN	4/9/2009		
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Mike with Harrison Contracting asked Julie about the wheel chair dimensions. Julie is to check with Susan and get back with Mike. 4/23/09 JULIE STATED THAT SHE IS CLOSE TO BEING COMPLETE WITH THESE DIMENSIONS. 5/7/09 Julie stated that she is in the process of revising the drawings and that they should be out some time next week. 5/20/09 JULIE SHARED A SKETCH OF THE LATEST DESIGN OF THE WHEELCHAIR LIFT STATION. SHE SAID IT STILL NEEDED REFINING BUT WAS CLOSE. CHARLIE, JOHN AND DAVID AGREED THAT WE SHOULD HOLD OFF ON THE BREEZWAY BAY WHERE THE WHEEL CHAIR LIFT IS TO BE LOCATED. THE PROPOSED LIFT IS A "TRUSS-T" BY "RAM". 6/3/09 Julie is wanting for more input from the Structural Engineer. 6/17/09 JIHAN STATED THAT THE LIFT PACKAGE WILL BE OUT BY NEXT WEDNESDAY. SHE ALSO SAID THAT MECHANICAL AND ELECTRICAL WILL ALSO BE IN THIS PACKAGE. 6/24/09 We have been told that these packages are out and ready to go out as of Wednesday June 24th. 7/1/09 WE RECIEVED THE PACKAGES AND WILL HAVE THEM OUT BY JULY 8. THE PRE-BID MEETING WILL BE HELD ON JULY 22 AND THE BIDS WILL BE DUE ON JULY 30. 7/8/09 Sean stated that we would have this package out next week. Bid date and Pre-bid date is still the 22nd 30th. 7/15/09 BUDDY STATED THAT HE WILL BE LOOKING INTO STONE MASON AND WOOD FLOORING CONSULTANTS. JOHN ERBELE IS TO LOOK INTO OTHER AREAS.

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00016	OPN	4/23/2009		
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There was a discussion brought up by David with Harrison Contracting concerning the decorative eave brackets. In the process of replacing the soffit boards around the house, they came across an issue with these brackets. There were several brackets that are rotten and that will have to be replaced. 5/7/09 DURING A WALK THROUGH, DAVID WITH HARRISON SHOWED THE BRACKETS TO JULIE. SHE ASKED FOR THEM TO GET AN EXACT NUMBER OF HOW MANY NEED TO BE REPLACED. DAVID SAID THEY ARE STILL IN THE PROCESS OF REMOVING THEM AND WILL GET THIS INFORMATION TO HER AS SOON AS THEY ARE THROUGH. 5/20/09 The corbel brackets were inspected by Julie, David, Charlie and John. Julie picked out one that she considered acceptable for reuse and reinstallation. David will use this as the benchmark for reusing or replacing the corbel brackets. 6/3/09 JULIE, BUDDY, MIKE, JOHN, AND JONATHAN INSPECTED EACH CORBEL INDIVIDUALLY AND CONSENSUS DECISIONS WERE MADE AS TO THE APPROACH AND REPAIR OF EACH CORBEL. INSTRUCTIONS WERE PUT ON EACH CORBEL WITH A MARKER AND TAPE. 6/17/09 We are waiting on Harrison to get us pricing. 6/24/09 SCOTT HENSLEY SAID THIS WAS BEING PROCESSED. THERE WAS A DISCUSSION ABOUT WHETHER OR NOT THESE WERE ONE PIECE OR SEVERAL COMPOSITES. SCOTT EMPHASIZED THAT A ONE PIECE REQUIREMENT MADE THEM MUCH MORE EXPENSIVE AND THAT HE QUESTIONED WHETHER ALL OF THE EXISTING CORBELLS WERE ONE PIECE OR NOT. THIS IS NOT CRITICAL AT THE MOMENT BUT CHARLIE GARBUTT ENCOURAGED SCOTT TO GET THIS TO US ASAP AND TO PRICE BOTH WAYS IF POSSIBLE. 7/1/09 David with Harrison it to check with Mike Carr on where he is with getting us the prices for the material. 7/8/09 There was a lengthy discussion with Harrison concerning the corbels. ultimately it was decided that Charlie will take one of these brackets to Willingham Sash and Door in Macon to get pricing on replacing two brackets and repairing thirteen brackets. 7/15/09 MIKE AND AUBRY ARE TO GET TOGETHER. MIKE IS TO GET SURVEY.

00020	OPN	5/20/2009		
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Julie stated that David Freeman encouraged us to go ahead and put out the erosion control. She said this design was completed and Julie will release this to Sean for contracting. 6/3/09 CHARLIE GARBUTT SAID THIS HAS BEEN RECEIVED AND AN RFP FOR THIS WORK WILL GO OUT NEXT WEEK ON THIS WORK. 6/17/09 Sean asked if John Erblee or Buddy Harrison knew of anyone who would want to place a bid on this. John Erblee suggested Terry Sims. 6/24/09 JOHN SCOTT SAID THAT HE WAS PRETTY SURE THAT JONATHAN HAD SENT THIS INFORMATION TO TERRY SIMS FOR PRICING BUT WAS NOT SURE IF ANYONE ELSE HAD BEEN SOLICITED FOR A PROPOSAL. 7/1/09 Jonathan is to give Terry Sims a follow up call. Buddy said he will be looking for consultants. 7/8/09 SEAN WILL CHECK WITH JONATHAN TO SEE IF TERRY SIMS HAS SUBMITTED THIS PRICE YET. 7/15/09 Jonathan contacted Terry and he stated that he has most of the pricing finished and Terry also stated he wouldn't mind giving us a price on the site work as well. John Scott has found two more additional firms to bid on this.

00021	OPN	5/20/2009		
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Debbie Wallsmith will be sending Julie pictures that can be used for the project sign. 6/3/09 JONATHAN CHAMBLESS HAS E-MAILED PROOFS OF THE PROJECT SIGN. THE CONSENSUS WAS THAT THE SIGN WITH THE HISTORIC BLACK AND WHITE PHOTO WILL BE USED. 6/17/09 It has been ordered and Jonathan is to check with Hope to see if it has been sent yet. 6/24/09 JOHN SCOTT SAID THAT GEORGE WATERMAN WAS PICKING THE SIGN UP IN STATESBORO THIS WEEK AND HE WOULD GET IT FROM GEORGE THIS FRIDAY AT THE QUARTERLY MEETING. 7/1/09 Sean brought the sign to the job site. Mr. Charlie mentioned getting an additional sign to put on the corner of 75 and 17. Jonathan is to get with Hope on this. 7/8/09 THE SIGN IS IN THE WORKS 7/15/09 John has installed the first sign and the second sign has been ordered.

00023	OPN	5/20/2009		HARCON SH
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The submittal package was discussed with David Scruggs. There was confusion about getting approval of wood materials. This ball is in Harrison's court and requires submittals in accordance with the plans and specs. The only decision by Julie is the structural members(sills and floor framing) that was discovered and classified as hidden conditions. Harrison also needs to submit proposals on all outstanding extras or changes ASAP. 6/3/09 MIKE WITH HARRISON STATED THAT HE WOULD HAVE THEIR SUBMITTAL PACKAGE COMPLETE AND SENT TO GARBUTT CONSTRUCTION NO LATER THAN THIS FRIDAY. JULIE STATED THAT WE WILL HAVE THE STRUCTURAL PACKAGE WITHIN A COUPLE OF WEEKS. 6/17/09 We received their submittals this week and will be sending them to LAS to get approved. 6/24/09 THE FINAL PART OF HARRISON'S SUBMITTAL PACKAGE WAS FORWARDED TO LAS ON MONDAY, JUNE 22. HOPEFULLY THIS WILL BE RETURNED NO LATER THAN OUR NEXT OAC MEETING ON WEDNESDAY, JULY 1. THE NEED FOR THE WEST SIDE PORCH FLOOR FRAMING DESIGN FROM LAS WAS EMPHASIZED BY SCOTT AND JOHN. 7/1/09 Rob is to get with Julie about the NW corner of the porch. 7/8/09 SEAN SAID WE HAVE RECEIVED INFORMATION FROM ROB AND JONATHAN HAS FORWARDED THE INFO TO HARRISON. 7/15/09 Julie is to get revised structural plans for the NW porch beam replacement.

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00024	OPN	6/3/2009		
<p>Charlie Garbutt stated that he has talked to Carl Powel, the Glass Artist, that we are working to replicate the red glass at the front door transom and side lights. Carl has located the glass and Charlie has instructed him to proceed with purchasing sufficient glass to do the job. Julie would like to see a sample with the etching as soon as Carl has a piece of glass he can use to do this. 6/17/09 SEAN IS TO CHECK WITH CHARLIE GARBUTT ABOUT THIS. 6/24/09 Charlie Garbutt will confirm that Carl Powel has obtained the glass and discuss the possibility of providing a sample of how the glass with a sample of the etching will look. 7/1/09 MR. CHARLIE SAID THAT CARL WILL COME TO THE SITE TO GET ONE PANE THAT WILL ALREADY NEED TO BE REPLACED TO ETCH THE PATTERN AND TO GET THE RIGHT VISUAL BEFORE HE WILL PROCEED. MR CHARLIE SAID THIS SHOULD HAPPEN WITHIN THE NEXT THREE WEEKS. 7/8/09 Carl Powel was on site today he is taking a sample of the glass to Taccoa to confirm that the replacement glass will match. Charlie stated he will follow up on this. 7/15/09 SEAN STATED HE WILL FIND OUT THE STATUS.</p>				
00027	OPN	6/3/2009		
<p>Garbutt needs to check with Sean about the breezeway change with Harrison. 6/17/09 WE RECEIVED THE CHANGE REQUEST THIS WEEK. ROB IS TO LOOK INTO ALTERNATIVE MATERIAL. 6/24/09 We have received an e-mail from Julie of some other sources of reclaimed, old growth heart pine that appear to be much more reasonable in price than Harrison's source. Scott said their price was from Willingham in Macon and had been given to him by Garbutt. He said he would contact them immediately and revise his proposals. Charlie went over the need to itemize his proposal figures and the format it should be in. Scott said he would revise his proposal accordingly and submit to Sean ASAP. 7/1/09 ROB STATED THAT HE RECEIVED INFORMATION ON ANOTHER SOURCE FOR THE PRICING. HE SAID HE WILL SEND THIS INFO TO SEAN TO GET IT TO HARRISON. 7/8/09 Sean stated we received the alternate source from Rob and forwarded it to Scott Hensley and Mike stated that they are in the process of getting the pricing. 7/15/09 THE PRICING WILL COME WITH THE BID PACKAGE.</p>				
00030	OPN	6/17/2009		
<p>Debbi Wallsmith stated that she will be getting information on Ambient Sound wiring and motion sensors for the house. 6/24/09 NO ENTRY. 7/1/09 DEBBIE STATED THAT THE WIRING CAN GO ALONG WITH THE SECURITY WIRE. SHE STATED THAT SHE WOULD BE RECEIVING SPECS WITHIN TWO WEEKS. 7/15/09 Debbie has information on this but there seems to be some issues with it. Sean needs to review the furniture plan with Debbie.</p>				
00031	OPN	6/24/2009		
<p>The window repair process submittal was discussed with Todd. A call to Sean revealed that he has not received Todd's e-mail. John Scott has received a copy but this submittal has not yet been processed. Todd is to resend it to Sean and Sean will process the submittal ASAP. There was a considerable discussion about the process that is required to get full approval to get to the point of doing an installation mock up on the windows. We will be submitting a RFI to confirm we understand this process and all are on the same page concerning the approval process. 7/1/09 BUTCH IS TO GET THE STATUS ON THE REMAINING WINDOWS FROM TODD. ROB APPROVED WINDOW M12 FOR REPAIR. AFTER COMPARING THE REPAIR RECORD WITH THE ACTUAL WINDOW THAT WAS ON SITE, ROB GAVE THE GO AHEAD TO DO THIS FOR THE REMAINING WINDOWS SO THAT SOMEONE FROM LAS CAN GO TO SHANENDOAH'S SHOP TO VERIFY. 7/8/09 John stated he would call Shanendoah to confirm date of shop visit by LAS. 7/15/09 JULIE IS TO VISIT SHANENDOAH'S SHOP ON 7-20-09 TO REVIEW THE WINDOWS.</p>				
00033	OPN	6/24/2009		
<p>Scott Hensley stated that there was a pending change order proposal for the additional framing required at the breezeway. John stated that he thought Sean was waiting to incorporate this with the SE corner structural framing change order. 7/1/09 HARRISON IS STILL GETTING PRICES AND LOOKING FOR OTHER SOURCES. 7/15/09 Sean stated we will have the pricing on the 30th.</p>				
00034	OPN	7/1/2009		
<p>Mr. Charlie brought up a conversation about some of the window jambs and their condition. He mentioned that it is not in Shanendoah's scope of work to repair or replace these jambs. Mr. Charlie and Butch with Shanendoah walked through the house and kitchen and counted about a half dozen windows that had damaged jambs. Also there is one window missing a parting stop. Mr. Charlie said that these items need to be addressed. Jonathan is to put this into an RFI. 7/8/09 THIS RFI HAS BEEN SENT. 7/15/09 HAVE SHANENDOAH IDENTIFY WINDOWS WITH JOHN.</p>				
00035	NEW	7/15/2009		
<p>There was a discussion about the first floor toilet. The plans call for a period toilet to replace the existing one. Buddy and John Erbele both agreed that the best option would be to leave the existing one instead of replacing it. The toilet on the second floor was removed.</p>				

Garbutt Construction Company

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MEETING MINUTES

No. 0011

Prepared By: Garbutt Construction Company

Signed: _____
J Charlie Garbutt

Dated: 7/17/2009