

Garbutt Construction Company

MEETING MINUTES

No. 00008

621 Academy Ave

Phone: 478-272-4410

Dublin, GA 31021

Fax: 478-275-0642

ITEM	STATUS	STARTED	DUE	BALL IN COURT
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00007	OPN	4/9/2009		
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There was a discussion on an alternative detail for the porch fascia as well as the size of the visible caulk joint. Julie requested that the caulk joint is to be no larger than 1/4". Mike with Harrison Contracting agreed that they would be able to control and keep the joint less than 1/4". 4/23/09 MIKE IS TO MAKE A SKETCH OF THE PORCH FASCIA BOARD AND SEND TO JULIE. HE IS TO BASE THE SKETCH ON REPLACING THE DECK BOARDS. 5/7/09 Julie drew up a sketch of this detail and gave it to Harrison for them to do a mock-up so she could approve it. 5/20/09 THE MOCK UP WAS INSPECTED BY JULIE, JOHN, CHARLIE AND DAVID. IT WAS DECIDED THE 1/2" ROUND NOSING WAS NOT GOING TO WORK WELL DUE TO THE UNEVENNESS BOTH HORIZONTAL AND VERTICALLY OF THE PORCH DECKING BOARDS AND THE WAVY APPEARANCE IT WOULD CAUSE AND THE CONCERN THAT IT WOULD BE A WATER TRAP THAT WOULD SOON FACILITATE ROT. TWO NEW SCENARIOS WERE DISCUSSED AND SKETCHED. HARRISON WILL DO TWO NEW MOCK-UPS, ONE WITH A 1/4" ROUND CLOSURE BENEATH THE DECKING AND ON THE FACE OF OF THE FACIA BOARD AND ONE WITH A 1/2"X 4" BOARD AS A CLOSURE PIECE. JULIE WILL INSPECT AT THE NEXT MEETING. 6/3/09 Julie Arnold provided two new details. The one with 1/2" round will be mocked-up. Mike Carr questioned the expense to run the 1/2" round profile for the mock-up. It was decided to run the mock-up with a stock 1/2" round member for inspection of appearances only, but we would run the profile that was sketched if this detail was selected. The second detail will not be mocked-up unless the "Plan A" detail is not selected. 6/17/09 AFTER WE LOOKED AT THE MOCK-UP, WE NOTICED THAT THE HALF ROUND LOOKED SMALLER THAN WHAT THEY WANTED. ROB ASKED IF HARRISON WOULD USE A 1 1/4" HALF ROUND INSTEAD OF A 1". ONCE THIS IS DONE JONATHAN WILL TAKE A PICTURE AND SEND IT TO ROB TO GET IT APPROVED. 6/24/09 John Scott will be doing mock up No. 4 with the 1 1/4", 1/2 round; take a photograph and e-mail it to Rob and Julie. 7/1/09 THE MOCK UP WAS DONE BUT THE HALF ROUND WAS 1/4" TOO BIG. SEAN ASKED DAVID WITH HARRISON TO GET THE RIGHT HALF ROUND AND TO ALSO GET THE FASCIA BOARD MILLED INTO ONE PEICE INSTEAD OF TWO THAT WAS USED IN THE PREVIOUS MOCK UPS. MR. CHARLIE ASKED THAT THIS BE DONE BY OUR NEXT MEETING.

00008	OPN	4/9/2009		
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Mike with Harrison Contracting asked Julie about the wheel chair dimensions. Julie is to check with Susan and get back with Mike. 4/23/09 JULIE STATED THAT SHE IS CLOSE TO BEING COMPLETE WITH THESE DIMENSIONS. 5/7/09 Julie stated that she is in the process of revising the drawings and that they should be out some time next week. 5/20/09 JULIE SHARED A SKETCH OF THE LATEST DESIGN OF THE WHEELCHAIR LIFT STATION. SHE SAID IT STILL NEEDED REFINING BUT WAS CLOSE. CHARLIE, JOHN AND DAVID AGREED THAT WE SHOULD HOLD OFF ON THE BREEZWAY BAY WHERE THE WHEEL CHAIR LIFT IS TO BE LOCATED. THE PROPOSED LIFT IS A "TRUSS-T" BY "RAM". 6/3/09 Julie is wanting for more input from the Structural Engineer. 6/17/09 JIHAN STATED THAT THE LIFT PACKAGE WILL BE OUT BY NEXT WEDNESDAY. SHE ALSO SAID THAT MECHANICAL AND ELECTRICAL WILL ALSO BE IN THIS PACKAGE. 6/24/09 We have been told that these packages are out and ready to go out as of Wednesday June 24th. 7/1/09 WE RECIEVED THE PACKAGES AND WILL HAVE THEM OUT BY JULY 8. THE PRE-BID MEETING WILL BE HELD ON JULY 22 AND THE BIDS WILL BE DUE ON JULY 30.

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00009	OPN	4/9/2009		
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There was a follow up conversation about the window glazing mock up and a way to minimize the water spots that seemed to show up on the bottom sash of Window M112. Julie requested there be an additional mock up done by Shanendoah and for them to wipe the sash off after removal from the steamer to see if this would help remove the water spots. 4/23/09 SHANENDOAH WAS CONTACTED AND THEY STATED THAT THEY WOULD BE ON SITE IN THE MIDDLE OF NEXT WEEK TO START THE REMOVAL OF ALL THE WINDOWS AND TO PROCEED WITH THE SECOND MOCK-UP. 5/7/09 Shanendoah is still in the process of removing the windows and will hopefully have the second mock-up done for approval with in a week or two. 5/20/09 SHANENDOAH HAS NOW REMOVED ALL THE WINDOWS. TODD PESENTED THE LATEST MOCK UP SHOWING THE SASH WITHOUT GLSS PANES AND GLAZING. THE PAINT REMOVAL OF THE EXTERIOR PAINT WAS DONE WITH "PEEL-AWAY #1" THIS WAS APPROVED BY JULIE AND CONFIRMED BY PHONE WITH SUSAN TURNER AT LAS. JULIE SAID THAT EVENTHOUGH VERBAL APPROVAL WAS GIVEN FOR "PEEL-AWAY #1" AND TODD WAS AUTHORIZED TO PROCEED THAT THE SUBMITTALS SHOULD INCLUDE INFORMATION ON THE SYSTEM. TODD STATED THAT HE WAS VERY CERTAIN THATHE SASHES WERE CYPRESS. JULIE TOOK A WOODCHIP SAMPLE OF A DTERIORATED MUNTIN TO CONFIRM THE WOOD SPECIES. TODD SAID THAT SITE STRIPPING OF THE WINDOW CASING COULD BE DONE NEXT WEEK AND THIS WAS OKED. IT WAS CONFIRMED THAT THE LIMITS OF PAINT STRIPPING AS IT RELATES TO THE WINDOWS STOPS WHERE THE PAINT WOULD BE EXPOSED INSIDE THE HOUSE AND WILL ENTAIL THE ENTIRE SCREEN MOLD ON THE OUTSIDE. TODD BROUGHT RESUBMITTAL DATA AND SAMPLES. THE PAINT SUBMITTALS WERE DURON AND JULIE EXPLAINED THAT THE PAINT MANUFACTURER HAS BEEN CHANGED TO PPG AND WILL REQUIRE A RESUBMITTAL. 6/3/09 We received the "Peel-away #1" and weatherstripping submittals from Shanendoah. These submittals were placed in Julie's hand at todays meeting. Tod stated over a phone call that he would be on site no later than Monday to start the stripping of paint on the window casings. 6/17/09 SHANENDOAH IS ON SITE AND APPLYING THE PEEL-AWAY ON THE WINDOWS. WE RECEIVED SHANENDOAH'S PAINT SUBMITTALS THIS WEEK. WE WILL BE SENDING THEM TO LAS TO GET APPROVED. 6/24/09 Jonathan sent them to Julie on Monday June 22. We are waiting on her to review them and to send them back to us. 7/1/09 ROB BROUGHT THEM TO THE MEETING. THERE WERE TWO SUBMITTALS THAT WERE NOT APPROVED YET BUT JONATHAN IS TO CONTACT HARRISON ABOUT THIS AND THEN INFOR LAS. JONATHAN WILL THEN SEND THE SUBMITTALS TO HARRISON AND SHANENDOAH.

00014	OPN	4/23/2009		
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There was a discussion brought up about the location of the solar panel. Julie stated that LAS is working on the picture which shows where the panel will be located. 5/7/09 JULIE BROUGHT THE PHOTOS OF THE LOCATION AND WHAT IT WILL LOOK LIKE FROM THE BRICK BUILDING. DAVID FREEMAN ASKED IF SHE COULD SHOW A VEIWF OF THE PANEL IF YOU WERE LOOKING DOWN FROM THE CUPOLA. JULIE SAID SHE WOULD. 5/20/09 This has been done but Julie still wants to take some pictures from another location. John Scott has roughly staked out the location of the solar panels. 6/3/09 JULIE ARNOLD SAID THAT WE WILL NEED TO HAVE HPD INSPECT AND ADVISE ON THE SOLAR PANALS. THERE WAS A DISCUSSION ON GETTING RAY LUCE TO THE JOBSITE, BUT NOTHING DEFINITIVE ON THAT WAS DECIDED. 6/17/09 Jihan gave submittal to Randy Starr.6/24/09 NO ENTRY. 7/1/09 No change.

00016	OPN	4/23/2009		
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There was a discussion brought up by David with Harrison Contracting concerning the decorative eave brackets. In the process of replacing the soffit boards around the house, they came across an issue with these brackets. There were several brackets that are rotten and that will have to be replaced. 5/7/09 DURRING A WALK THROUGH, DAVID WITH HARRISON SHOWED THE BASKETS TO JULIE. SHE ASKED FOR THEM TO GET AN EXACT NUMBER OF HOW MANY NEED TO BR REPLACED. DAVID SAID THEY ARE STILL IN THE PROCESS OF REMOVING THEM AND WILL GET THIS INFORMATION TO HER AS SOON AS THEY ARE THROUGH. 5/20/09 The corbel brackets were inspected by Julie, David, Charlie and John. Julie picked out one that she considered acceptable for reuse and reinstallation. David will use this as the benchmark for reusing or replacing the corbel brackets. 6/3/09 JULIE, BUDDY, MIKE, JOHN, AND JONATHAN INSPECTED EACH CORBEL INDIVIDUALLY AND CONCENSUS DECISIONS WERE MADE AS TO THE APPROACH AND REPAIR OF EACH CORBEL. INSTRUCTIONS WERE PUT ON EACH CORBEL WITH A MARKER AND TAPE. 6/17/09 We are waiting on Harrison to get us pricing. 6/24/09 SCOTT HENSLEY SAID THIS WAS BEING PROCESSED. THERE WAS A DISCUSSION ABOUT WHETHER OR NOT THESE WERE ONE PIECE OR SEVERAL COMPOSITES. SCOTT EMPHASIZED THAT A ONE PIECE REQUIREMENT MADE THEM MUCH MORE EXPENSIVE AND THAT HE QUESTIONED WHETHER ALL OF THE EXISTING CORBELLS WERE ONE PIECE OR NOT. THIS IS NOT CRITICAL AT THE MOMENT BUT CHARLIE GARBUTT ENCOURAGED SCOTT TO GET THIS TO US ASAP AND TO PRICE BOTH WAYS IF POSSIBLE. 7/1/09 David with Harrison it to check with Mike Carr on where he is with getting us the prices for the material.

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00020	OPN	5/20/2009		
<p>Julie stated that David Freeman encouraged us to go ahead and put out the erosion control. She said this design was completed and Julie will release this to Sean for contracting. 6/3/09 CHARLIE GARBUTT SAID THIS HAS BEEN RECIEVED AND AN RFP FOR THIS WORK WILL GO OUT NEXT WEEK ON THIS WORK. 6/17/09 Sean asked if John Erblee or Buddy Harrison knew of anyone who would want to place a bid on this. John Erblee suggested Terry Sims. 6/24/09 JOHN SCOTT SAID THAT HE WAS PRETTY SURE THAT JONATHAN HAD SENT THIS INFORMATION TO TERRY SIMS FOR PRICING BUT WAS NOT SURE IF ANYONE ELSE HAD BEN SOLICITED FOR A PROPOSAL. 7/1/0 Jonathan is to give Terry Sims a follow up call. Buddy said he will be looking for consultants.</p>				
00021	OPN	5/20/2009		
<p>Debbie Wallsmith will be sending Julie pictures that can be used for the project sign. 6/3/09 JONATHAN CHAMBLESS HAS E-MAILED PROOFS OF THE PROJECT SIGN. THE CONCENSUS WAS THAT THE SIGN WITH THE HISTORIC BLACK AND WHITE PHOTO WILL BE USED. 6/17/09 It has been ordered and Jonathan is to check with Hope to see if it has been sent yet. 6/24/09 JOHN SCOTT SAID THAT GEORGE WATERMAN WAS PICKING THE SIGN UP IN STATESBORO THIS WEEK AND HE WOULD GET IT FROM GEORGE THIS FRIDAY AT THE QUARTERLY MEETING. 7/1/09 Sean brought the sign to the job site. Mr. Charlie mentioned getting an additional sign to put on the corner of 75 and 17. Jonathan is to get with Hope on this.</p>				
00023	OPN	5/20/2009		HARCON SH
<p>The submittal package was discussed with David Scruggs. There was confusion about getting approval of wood materials. This ball is in Harrison's court and requires submittals in accordance with the plans and specs. The only decision by Julie is the structural members(sills and floor framing) that was discovered and classified as hidden conditions. Harrison also needs to submit proposals on all outstanding extras or changes ASAP. 6/3/09 MIKE WITH HARRISON STATED THAT HE WOULD HAVE THEIR SUBMITTAL PACKAGE COMPLETE AND SENT TO GARBUTT CONSTRUCTION NO LATER THAN THIS FRIDAY. JULIE STATED THAT WE WILL HAVE THE STRUCTURAL PACKAGE WITHIN A COUPLE OF WEEKS. 6/17/09 We received their submittals this week and will be sending them to LAS to get approved. 6/24/09 THE FINAL PART OF HARRISON'S SUMITTAL PACKAGE WAS FOWARDED TO LAS ON MONDAY, JUNE 22. HOPEFULLY THIS WILL BE RETURNED NO LATER THAN OUR NEXT OAC MEETING ON WEDNESDAY, JULY 1. THE NEED FOR THE WEST SIDE PORCH FLOOR FRAMING DESIGN FROM LAS WAS EMPHASIZED BY SCOTT AND JOHN. 7/1/09 Rob is to get with Julie about the NW corner of the porch.</p>				
00024	OPN	6/3/2009		
<p>Charlie Garbutt stated that he has talked to Carl Powel, the Glass Artist, that we are working to replicate the red glass at the front door transom and side lights. Carl has located the glass and Charlie has instructed him to proceed with purchasing sufficient glass to do the job. Julie would like to see a sample with the etching as soon as Carl has a piece of glass he can use to do this. 6/17/09 SEAN IS TO CHECK WITH CHARLIE GARBUTT ABOUT THIS. 6/24/09 Charlie Garbutt will confirm that Carl Powel has obtained the glass and discuss the possibility of providing a sample of how the glass with a sample of the etching will look. 7/1/09 MR. CHARLIE SAID THAT CARL WILL COME TO THE SITE TO GET ONE PANE THAT WILL ALREADY NEED TO BE REPLACED TO ETCH THE PATTERN AND TO GETTHE RIGHT VISUAL BEFORE HE WILL PROCEED. MR CHARLIE SAID THIS SHOULD HAPPEN WITHIN THE NEXT THREE WEEKS.</p>				
00027	OPN	6/3/2009		
<p>Garbutt needs to check with Sean about the breezeway change with Harrison. 6/17/09 WE RECEIVED THE CHANGE REQUEST THIS WEEK. ROB IS TO LOOK INTO ALTERNATIVE MATERIAL. 6/24/09 We have recieved an e-mail from Julie of some other sources of reclaimed, old growth heart pine that appear to be much more reasonable in price than Harrison's source. Scott said their price was from Willingham in Macon and had been given to him by Garbutt. He said he would contact them immediattley and revise his proposals. Charlie went over the need to itemize his proposal figures and the format it should be in. Scott said he would revise his proposal accordingly and submit to Sean ASAP. 7/1/09 ROB STATED THAT HE RECIEVED INFORMATION ON A NOTHER SORCE FOR THE PRICING. HE SAID HE WILL SENDING THIS INFO TO SEAN TO GET IT TO HARRISON.</p>				
00030	OPN	6/17/2009		
<p>Debbi Wallsmith stated that she will be getting information on Abmient Sound wiring and motion sensors for the house. 6/24/09 NO ENTRY. 7/1/09 DEBBIE STATED THAT THE WIRING CAN GO ALONG WITH THE SECURITY WIRE. SHE STATED THAT SHE WOULD BE RECIEVING SPECS WITHIN TWO WEEKS.</p>				

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00031	OPN	6/24/2009		
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The window repair process submittal was discussed with Todd. A call to Sean revealed that he has not received Todd's e-mail. John Scott has received a copy but this submittal has not yet been processed. Todd is to resend it to Sean and Sean will process the submittal ASAP. There was a considerable discussion about the process that is required to get full approval to get to the point of doing an installation mock up on the windows. We will be submitting a RFI to confirm we understand this process and all are on the same page concerning the approval process. 7/1/09 BUTCH IS TO GET THE STATUS ON THE REMAINING WINDOWS FROM TODD. ROB APPROVED WINDOW M12 FOR REPAIR. AFTER COMPARING THE REPAIR RECORD WITH THE ACTUAL WINDOW THAT WAS ON SITE, ROB GAVE THE GO AHEAD TO DO THIS FOR THE REMAINING WINDOWS SO THAT SOMEONE FROM LAS CAN GO TO SHANENDOAH'S SHOP TO VERRIFY.

00032	OPN	6/24/2009		
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Scott with Harrison stated that in many cases the design and process to repair rather than replace components was much more labor intensive and costly than to replace a component. This is the case with the corbels and some of the structural floor beams and he wanted to make sure everyone was aware of this when evaluating the cost of the changes he was submitting on this work.

00033	OPN	6/24/2009		
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Scott Hensley stated that there waa a pending change order proposal for the additional framing requried at the breezway. John stated that he throught Sean was waiting to incorporate this with the SE corner structural framing change order. 7/1/09 HARRISON IS STILL GETTING PRICES AND LOOKING FOR OTHER SOURCES.

00034	NEW	7/1/2009		
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Mr. Charlie brought up a conversation about some of the window jambs and their condition. He mentioned that it is not in Shanendoah's scope of work to repair or replace these jambs. Mr. Charlie and Butch with Shanendoah walked through the house and kitchen and counted about a half dozen windows that had damaged jambs. Also there is one window missing a parting stop. Mr. Charlie said that these items need to be addressed. Jonathan is to put this into an RFI.

00035	NEW	7/1/2009		
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Mr. Charlie mentioned that there was some house cleaning that needed to be done. Butch from Shanendoah said he will have his guys get on this today. Mr. Charlie asked that it be clean by our next meeting.

Prepared By: Garbutt Construction Company

Signed: _____
J Charlie Garbutt

Dated: 7/6/2009